



## Indiana Foreign Language Teachers Association

### **Board of Directors Meeting: Agenda August 7, 2010 at 10:00 am Indiana University at Bloomington**

Vice Presidents of the Constituent Organizations will meet simultaneously to select the IFLTA Teachers of the Year for 2010 and the IFLTA nominee for the CSC Teacher of the Year 2010. That meeting will take place in the Bridgewater lounge meeting room at the Neal-Marshall Black Cultural Center at IUB. Committee Chair: Barbara de Gortari

#### Elected Officers:

President:	Silvana Falconi
First Vice President:	Nicci Saari
Second Vice President:	Nancy Tilka
Immediate Past President:	Angelika Becker
Secretary:	Darlene Lankenau
Treasurer:	Julie Canady

**I. Call to Order:** Meeting was called to order at 10:30 AM.

**II. Minutes from May 15, 2010 meeting.** Suggestions were made to revise the May Board meeting minutes and were noted and corrected as approved. A motion was posed to accept the May minutes with those corrections. It was so moved and approved.

**III. Introductions and Constituent Organization Reports** (as needed): Introductions were made of those present. Highlights of each organization are as follows:

**AATF:** Steve Ohlhaut. Main activities during the past summer were to coordinate events for Central States.

**AATF-NW IN:** Ricky Baron. Events to promote membership to the organization were held. NW Indiana Chapter received an award for having the greatest increase of membership for those chapters under 100 members.

**AATG:** Beth Moller-Tank. An event was held to recognize awards for those students who passed the test at 98% or higher. Project Connect was a focus to engage teachers of German throughout the state and indicated regions.

**AATSP:** Barbara de Gortari. Concurso Académico, held in April, will be moved from Craig Middle School to Cathedral High School. Committees are being formed for events.

**AITJ:** Mike Tsugawa. Recognized the event held at the State Fair this year which

highlighted the Japanese culture and language.

**ICLASS:** Wendy Yuan.

**IN-NELL:** Julie Canady. The IN-NELL fall conference will be held Oct. 2<sup>nd</sup> from 9:00 AM -3:00 PM at Indiana University, Bloomington. Highlights of the conference were shared.

**Central States Conference:** Jill Warner. Central States will be held March 3-5, 2011. A request was made for items from the constituent organizations, specifically for a language reception for language-specific organizations to meet with those involved in that particular language instruction. Ideas of what could be offered during that time were shared. Expenses are directed toward the constituent organization should they decide to provide any refreshments and such. The reception is otherwise free of charge. Deadline to notify Jill regarding the desire to participate will be September 15. Another item shared was the request for additional volunteers. Twenty-five volunteers total are needed from a diverse representation of languages. The committees were mentioned and what the responsibilities would be were indicated.

**IV. Treasurer's Report:** Julie Canady. We made a little money since last meeting due to securing exhibitor's tables for the IFLTA conference. The current balance is \$20,565.01. It was noted that it would be possible to add IFLTA membership as an option on the Central States order form. The Treasurer's Report was approved.

#### **V. Conference Report**

A. Updates: Nicci Saari. The conference program is underway and looking good thanks to Nicci and her efforts, which are appreciated as it saved IFLTA \$400. The template will be available to pass on from year to year. There are still a few items needed and were noted for the constituent organizations with a deadline of August 30, 2010. The Keynote Speaker, Toni Theisen, is secured and complete. There is a change for University Night as mention by Nicci and Nancy Tilka. It was suggested that the event be moved to the upstairs restaurant on the 5<sup>th</sup> floor, Chanteclair, which is larger than the previous location. The lighting for the speaker and other technology related items were noted and a follow-up will be conducted with the hotel. We are around 65 sessions for the conference, which is near capacity for scheduled sessions.

B. Folder materials: Nancy Tilka. The evaluation form was changed slightly to include "Friday/Sunday Luncheon". Also, some formatting was changed along with including the language taught to the form for the person submitting the evaluation. A flyer will be included for the upcoming change in the conference location.

C. New teacher workshop, constituent organization tables, lunch tickets: Silvana Falconi. An update was given regarding the new teacher workshop. There will be 3 excellent presenters during the workshop: Jant Holzer, Kathy Holander, and David Rosenbaum. IFLTA will be introduced to the new teachers as well as the constituent organizations on Thursday. No follow-up will be held on Saturday. It was suggested to send an e-mail to IASP and the principals to encourage new and beginning teachers to attend. Constituent organizations will be given a list of the new teachers registered for the workshop prior to the conference.

The constituent organization tables will be set up for each group to have space with information available to attendees. In addition, there will be a table to highlight the Teachers of the Year. Presidents were reminded that IFLTA will pay for 1 luncheon ticket for each organization's

presenters, with Spanish receiving 2. Presenters from outside Indiana will receive complimentary registration. The Keynote Speaker will also receive a complimentary luncheon. Nicci will contact the constituent presidents.

Silvana also noted that there should be a 15 minute break between sessions, not 10. There are some other minor notes regarding time frames. Silvana and Nicci will clarify and correct.

D. Exhibitors: Jill Hickey. With the number of requests sent to prospective exhibitors we are in a better position with confirmations than this time last year. The deadline is September 15.

E. Poster Contest: Shawn Whistler. Shawn has all the information for the contest and will handle this item. Posters have been judged and are complete. Posters are on the website and the winning posters have been presented. Pamela Gemmer has agreed to step in as Poster Contest Chairperson as Shawn is now pursuing other interests outside of education.

F. Creative Project Contest: Sylvia Hyde. We will determine at the conclusion of this conference whether or not to continue this contest. Please be sure to review the projects to have an informed opinion.

G. Attendance Grants: Nancy Loriaux. Lisa and Nancy were contacted by Angelika Becker during the summer. Applications for Attendance Grants will now be granted to 6 people who attend the entire conference and who serve as presiders during the conference. Nancy will send Nicci the list of recipients to include in the presiders list in the conference program.

**VI. Website Manager's Report: Carol Goss.** There was a problem with who will host our website. Valparaiso will handle that. Updates should be sent to Carol. It was suggested that we announce Central States on the IFLTA website following the conclusion of the fall conference. IFLTA will receive \$10.00 per individual registrant from Indiana to the Central States Conference.

**VII. Newsletter Editor's Report: Matthew Miller.** Articles and pictures are due by September 15 for it to be ready in early October. Matt Miller will conclude his participation this fall, not spring as the last meeting minutes stated.

### **VIII. Old Business**

- A. The 2010 IFLTA one-day workshop took place at IU Bloomington this past summer. There were excellent presentations and it was well-attended. The round-table discussion regarding immigration issues was well-received and interesting.
- B. Selection of the final nominees by the nominating committee. A thorough discussion was held and the nominations were taken to a vote by the committee. A motion was proposed to accept the nominations of Julie Canady for Treasurer and Rhonda Von-Werder for 2<sup>nd</sup> Vice President. The vote was unanimous to accept the slate and was so approved. The membership will now be able to vote online for the candidates.

### **IX. New Business**

A. Secretary position. Silvana noted that Darlene Lankenau submitted her resignation from the Board stating that she is unable to fulfill the duty of Secretary.

Grace Heebner has been recommended to assume the Secretary duties in the interim. A motion was requested to accept the appointment of Grace Heebner as the Interim Secretary to the Board. The Board approved the motion unanimously.

B. Search for newsletter editor. The Board was asked to consider colleagues for this position. Ricky Baron was also encouraged to consider this position.

### **Announcements**

Angelika Becker made a request to the Board to consider ACTFL attendance for the President of IFLTA. Travel arrangements could be made for the current President attending ACTFL to receive a reasonable stipend for such expenses. This would be apart from those sent to attend the Delegate Assembly. Angelika proposed a motion that each year the current IFLTA President have their travel expenses to ACTFL reimbursed by IFLTA. The motion was seconded and approved by the board.

Also, AATG will be giving 15 scholarships in the amount of \$300.00 each to attend the AP workshop at ACTFL. Please pass this information along. This is for the new test.

Professional Development Points were discussed with regard to State requirements. Certificates of attendance will be completed at the conference. One point is awarded per hour of workshop attended.

Upcoming meeting date                      November 4, 2010 at the IFLTA Conference

### **Adjournment**

President Silvana Falconi called the meeting adjourned at 1:07 PM.

Respectfully submitted by Darlene K.W. Lankenau