



IFLTA

Indiana Foreign Language Teachers Association

Board of Directors Meeting Minutes March 27, 2010 at 10:00 am Indiana University at Bloomington

Attendance

Elected Officers:

President: Silvana Falconi
First Vice President: Nicci Saari
Second Vice President: Nancy Tilka
Immediate Past President: Angelika Becker
Secretary: Darlene Lankenau
Treasurer: Julie Canady

Non-IFLTA officers present: Ricky Baron (AATF), Wendy Yuan (ICLASS), Barbara DeGortari (AATSP), Barbara Seeley (AATF-NW, IN), David Banta (ICC), Allen Kidd (AITJ).

Call to Order: President Silvana Falconi called the meeting to order at 10:20 AM.

Minutes: The minutes from the previous board meeting, December 12, 2009, were reviewed by the board members. Two typographical items were noted and corrected.

Treasurer's Report: Julie Canady—Raffle options were discussed. Cash prizes are not an option as noted by our accountant. The board decided that this should be dropped. Current checking balance is \$20,380.23. The treasurer's report was approved as submitted with no changes.

Conference Report

Updates: Nicci Saari—Keynote speaker is secured: Toni Theisen, ACTFL National Teacher of the Year 2008. Topic will be adjusted due to the "Race to the Top" having passed up IN. Hotel registration form and arrangements have been made. The Submission of Proposals form is updated on the IFLTA website. Presiders and presenters must be IFLTA members and will be noted on the new form. ALL participants must be registered for the conference. The registration form will be included on the next newsletter as suggested by Silvana. Angelika also noted that the names of the presiders are printed in the program. This should serve as a notice to school corporations regarding your professional involvement in a state-level conference. Silvana also noted that contact information for university students who preside will also be provided for the conference. Proposals are due June 30th, reminds Nicci.

Silvana suggested that the IFLTA business meeting be moved from the luncheon to Session E on Saturday and elections will be held at that time. This business meeting would likely last only 30 minutes, but will be printed as a 45 min. session keeping with the rest of the conference schedule for sessions. It was also suggested that due to timing changes on the schedule for the conference that those changes be highlighted.

Hotel: Silvana Falconi—Crowne Plaza stated that to cover the elevator area for the keynote speaker will cost \$1,000 extra if we were to move the speaker podium from where it has been to the opposite end of the lobby. If we did change the arrangement those in the back won't be able to see in the alcove area. Silvana recommended that we move the keynote speaker to around 5:00 pm. Attendees could have different options for lunch with no bearing on the speaker. Then, those who attend the keynote would be there simply for the keynote speaker. Angelika noted that we might not make the minimum number needed for the luncheon budget. It made a \$10,000 difference between 2008 and 2009 when in '08 we did not make the minimum number in attendance for the luncheon. It was noted that with the wine/cheese at 4:30, the keynote at 5:00 and then university night after there really is no time to work in a meal. Silvana suggested music/cultural events take place during the luncheon (Spain/Latin America and Germany this year and possibly France and China the next) and the keynote in the evening at 5:00 PM.

Overview: Silvana distributed copies of last year's conference schedule for discussion. Pre-service and the Beginning WL Teachers workshops on Thursday will merge to become one program from 6:00 PM-9:00 PM. The luncheon buffet will now be from 12:00 PM to 1:00 PM and will include a cultural event for entertainment. Sessions will now be adjusted to 45 minutes in length with a 15 minute break in between. The Keynote workshop will then be pre-presentation during the Session A and Session B workshops. The Exhibits and Exhibitor Raffle will be from 4:15 PM- 5:15PM, Keynote at 5:15 PM – 6:15PM and then University Night to follow from 6:30 PM – 7:30 PM.

Silvana noted the need for better lighting for the University Night and arrangements will be made. The Saturday schedule will be adjusted to 45 min-sessions as well.

Website Manager's Report: Carol Goss (information distributed by Silvana). The website has been updated and is current.

Newsletter Editor's Report: Matthew Miller (information distributed by Silvana Falconi). A postcard will be sent as a reminder of the newsletter posted on our website. He also stated in his report that articles and photos can be submitted until Friday, April 2. An article regarding Central States in Indianapolis for 2011 has already been submitted for the newsletter. Articles were requested from constituent organizations for the newsletter.

Old Business

Future conference venue: Silvana Falconi reported that there were three places visited earlier this year by board members. The Marriott and Wyndham were considered and per Silvana's request Angelika Becker additionally visited the Sheraton.

Consideration of the long-term commitment for the IFLTA conference was the focus of discussion. The Wyndham doesn't have availability until 2012 for October 31 and November 1st. The Marriott

has the first week of November open for 2011 and for 2012. Sheraton is available for those dates in 2011 and 2012. All three properties were discussed at length. Julie Canady discussed how we need to make our offerings be a “step-up” for our membership with particular consideration regarding individuals receiving likely less funding and support from their schools regarding fees. Jill Canady-Hickey stated that she is supportive of staying where we are, but also liked the Wyndham. Angelika Becker was in favor of the Marriott East and mentioned that there was also an option of a budget hotel adjacent to that hotel. However, Silvana expressed her concerns regarding walking to adjacent restaurants due to the neighborhood.

We need to make the conference location an attractive option with other points of interests available in the area of the hotel/conference location. Nicci Saari mentioned that the Wyndham is a beautiful option, but that they are not available for our dates. The Marriott has nice pricing, is available and attractive. The Marriott does offer us space if we need to consider potential growth of our conference. Silvana Falconi further added to the discussion and agrees that the area doesn't offer much in terms of the location of the Marriott hotel. She also stated that it doesn't add anything different from our current location with regard to aesthetics. Julie Canady added that she would also be willing to wait, as Silvana Falconi also mentioned, for the Wyndham if that indeed is the agreed-upon option.

Finally, since the visit to the Sheraton at the Keystone at the Crossing was not included in the hotel visits, Silvana Falconi had requested that Angelika visit the Sheraton because of the nice location and quality of the hotel. She believed that this hotel would attract more members. Angelika reported that it is a very nice hotel and under renovation to be completed yet this year. The location is a huge benefit for other points of interest. There are 15 suites, 5 ballrooms in one that would be nice for an exhibit hall, and a room for the luncheon that seats 250 max. However, this may not be a big concern as the location may draw more attendees. With regard for “room to grow” it's attractive that the food court from the Fashion Mall is an option for those who might be unable to attend the luncheon.

A motion was made to approve the new conference venue be moved to the Sheraton beginning the Fall of 2011 for two years. The board unanimously decided to move the IFLTA conference to the Sheraton. Silvana was going to be in charge of signing the two-year contract.

ACTFL 2010 representatives: Silvana Falconi and Darlene Lankenau will attend this year.

New Business

Strasheim scholarship applications: Silvana Falconi reported that there were no applications and the deadline was March 1st. There was one mini-grant application by Angelika Becker, the only one submitted, for \$100.00. It was moved by Silvana that this grant application be approved. The motion was moved and carried.

A scholarship request was sent to Silvana regarding assistance with an IU Honors study abroad trip for a high school student. This was passed on to the IAATF constituent organization for follow-up as the student is a student of French.

Teacher of the Year: Silvana reported that Doris (Dee) Webster has been in contact with her for particulars. Silvana reminded the presidents of the constituent organizations that the nominee names must be noted by May 1st to Silvana or Dee Webster. Candidates must be members in good standing and have been members for at least 3 years (do not need to be consecutive) of IFLTA.

Candidates will be notified on May 15, 2010. Silvana also reported that Dee Webster's information is updated online and portfolios must be sent by August 1st to her attention. August 7th is the next board meeting and the candidates will be discussed at that time.

Department of Education: Silvana mentioned that the Director of International Education was eliminated and Cathy Blitzer was placed in another position within the Department. The position was eliminated due to budget challenges.

Changes in By-Laws: Officer elections—All officer elections will be done online as suggested by Silvana. Those elected will be announced at the business meeting. Survey Monkey would be utilized and Troy Byler, as Voting Officer, will set up the survey and send out the request for nominations. A contact will be made to those nominated to verify they wish to serve. A formal ballot will be created from that information and then elections held via the Survey Monkey. The Secretary, Darlene Lankenau, will send a message to the membership requesting nominations for the positions. The Voting Officer will be in touch with the Secretary regarding the nominations and voting. Carol Goss will publish on our website the changes to the By-laws regarding our new voting process as presented by Silvana. Members will be able to nominate themselves online, but no nominations will be taken from the floor at the November business meeting. A curriculum vitae and a personal statement supporting their desire to serve in the nominated position will be required, 250 word maximum. A form will be designed by Ricky Baron for nominees to fill out their own information. Ability to attach other relevant information will be included. The board is encouraging the nominations prior to the August board meeting so that information can be gathered and published online for review by the membership. Timing should work in tandem with the registration for IFLTA conference, since nominees must be members of IFLTA. A nominating committee will be established to determine the top 3 candidates for each position up for election. The IFLTA board of Directors will be the nominating committee and the top three candidates for each position will be announced at the August meeting. Voting online will be then available from September 1st until Oct. 15th. Winners will be announced at the IFLTA business meeting at the conference. A unanimous vote was moved and carried by the board to proceed for the new online voting.

2010 IFLTA one-day workshop: Silvana reported the initiative of IFLTA hosting a one-day workshop co-sponsored by the International Studies Summer Institute at IU Bloomington on July 13th. IFLTA will cooperate with a cost of approximately \$250 for food expenses. There is no fee to attend, but participants must fill out an online registration form. For participants needing an overnight stay, arrangements can be made on campus to stay in a dorm room for \$50.00. An addition to the IFLTA newsletter will be included and sent to the membership. The topics addressed will center around global trends in migration. A technology session will be held in the afternoon about the use of video-streaming in the classroom. Demonstrations will be conducted during the workshop. For those interested, but unable to attend, a link via our website will be made available. A motion to move forward with this program was made and was unanimously approved.

CSC Delegate Assembly Report: Nancy Tilka—A goal established at the Assembly was to update our IFLTA organization information on the CSC website to see all organization data. Leadership was a topic of discussion at the Assembly. Making personal contacts to the organization's membership was noted as an important aspect of keeping people involved and tapping into the strengths of the membership.

CSC 2011 and immersion workshops: Angelika Becker commented on a skit performed by our Indiana group at the 2010 CSC conference to promote the upcoming conference to be held in Indiana in 2012. Regarding the immersion workshops, Latin is not participating and the other language groups agreed to either a half day or full day workshop. Proposals must be submitted to the CSC website by April 15 with full-day workshops to cost about \$90 with \$60 of that fee to come back to the organizations. Half-day will be \$60 and \$30 will come back to the organization. Workshops should not be “city” focused. The bulk of the workshop should not be off-site and lunch should be included in the \$90 price. It is appropriate to go off-site for your cultural lunch, if arranged. The deadline is critical. A reception is optional for Friday night, but is at the constituent organization’s discretion and expense. CSC will not have a budget available for this part of the weekend. Constituent organizations may apply for a grant from IFLTA for maximum \$300 for this event.

Constituent Organization Reports

AATF-NW IN: Barbara Seeley—A meeting was recently held regarding CSC and their participation. A workshop was held at Valparaiso regarding advocacy. A day-long teacher workshop was held where teachers participated as students. A brunch was scheduled for a Grand Concourse and teachers have organized a brunch for those in attendance.

AATG: Angelika Becker—An immersion event was held in Indianapolis. A presentation was held regarding why businesses feel languages are important. A conference was held at Ball State University with approximately 500 students in an immersion setting. However, on a sad note, schools are continuing to lose German language programs.

AATSP: Barbara de Gortari—A new focus, thanks to Edra Staffieri, two new scholarships were added in memory of two well-regarded members. The Concurso will take place on April 17th at Craig Middle School. They expect 12 -14 schools to participate. A committee is working on an immersion program for CSC in 2011. Manuel Collazo will be working with the IFLTA conference in November.

AITJ: Allen Kidd ---- An event was held at Valparaiso High School. 15 schools participated in the event. 56 teams of students competed. A second annual get-together will be held during the summer of 2010 to promote the language in schools. Unfortunately, as in other languages, the language programs in a few schools are in danger of being eliminated due to low numbers. At the State Fair, Aug., 6-22, “Bridges to Japan” will be highlighted as a part of this year’s event. It was suggested that the information be provided for the website and the newsletter.

ICLASS: Wendy Yuan—Last week a Chinese teacher workshop with 60 in attendance was held with participants from the neighboring states as well as Indiana. On April 17th there will be a Chinese cultural fair. 250 students are already registered to participate. The teacher of the year program and immersion program are being developed for the CSC 2011.

ICC: David Banta—There has been discussion to move to a more regional conference for the Spring conference. There has also been discussion regarding the enrollment in Latin language programs. The Indiana Junior Classical Conference is coming up in April.

IN-NELL: Julie Canady—Continue to have the readings at the Indianapolis Public Library. A conference was recently held and the Rising Star and TOY members were recognized (Wendy and

Nicci). Laura Terrill will be speaking at Central States 2011 based on the keynote speaker scheduled.

Announcements

Upcoming meeting dates:

May 15, 2010

August 7, 2010

Adjournment—President Falconi called the meeting to adjourn at 1:15 PM.

Minutes respectfully submitted by: Darlene K. W. Lankenau, Secretary