



Board of Directors Meeting
MINUTES
December 03, 2011, 10:00 A.M. (EST)
McCutcheon High School, Lafayette, IN
Room WL205

In attendance: Nancy Tilka, Darlene Lankenau, Beth Moller-Tank, Rhonda von Werder, Ling-Yu Yang, Allen Kidd, Ricky Baron, Jessica Sturm, Nicci Saari, and Olga Mounayar

Nancy Tilka called the meeting to order at 10:28 am.

Secretary's Report: Beth Moller-Tank motioned to approve the Aug. 6, 2011 minutes as corrected and Ricky Baron seconded the motion. Motion passed.

Treasurer's Report: Nancy reported on behalf of Julie.

-Julie would like to remind everyone that if anyone has receipts, they should email/mail them to her.

-Julie submitted a financial report that was sent via email and distributed at the meeting.

-The group saved money this year as there was no payment made to the keynote speaker, no musician and no expenses for copies for folders.

-Last year's balance after the conference was \$31,766.31. This year, the balance is \$33,365.77 in checking and \$21,232.55 in savings

Rhonda suggested a discussion on accounting. She shared that the group may need to have more detailed reports and she shared information regarding how Central States' does their financial reports. Nancy proposed a motion to have an itemized treasurer's conference report provided by the treasurer at the March meeting. The motion was approved by Jessica Sturm and seconded by Ricky Baron. Motion passed. It was also suggested by Nancy to check with Julie Canady regarding payment to JNCL for this past fall and by Rhonda to also take note of the possibility of JNCL becoming obsolete in the near future.

Conference Reports

Overall: The conference went well and was successful.

-Hotel does not allow wine from outside and Nancy knew that the wine would be costly so there were fewer snacks at both University Night and the Exhibitor's Raffle and thus the comments regarding fewer snacks this year.

-Revenue is less from University Night because the charge for universities was \$100 instead of \$250 as in previous years.

-Idea for raffle prizes for next year: Gas cards proposed by Rhonda.

Conference Comments: Nancy summarized the written comments from the conference:

-Too few exhibitors because exhibitors are attending fewer conferences not because of cost.

-Keynote received very positive reaction.

-Creative Projects were well received and were more centrally displayed than in the past.

-University Night: too crowded and need more food and better floor plan. After discussion, Nancy proposed the motion to raise the price for university night to \$250 as in previous years. Ricky approved the motion and Rhonda seconded the motion. Motion passed. It was discussed to include in the formal email invitation that the price went back up to cater to attendees' request for food.

-For Friday/Saturday lunch: It would be a good idea to provide a copy of menu prior to attendees on website prior to conference.

Conference Format:

-Facilities were positive: Nancy suggested talking to hotel about making sure that people do not find a cheaper room on their own or when they call personally, as it would be hard for the organization to meet its quota.

-For conference evaluations: it was suggested to possibly have the conference evaluations completed electronically via email a few days after conference and have an online survey. This method could increase participation and more easily generate a summary of comments.

-For session evaluations, maybe do ½ page instead of a full page.

New Teacher Night: Lower numbers not knowing why. The format worked. Price of the meal was high and Rhonda may have to negotiate with hotel. Well received though.

Best of Indiana 2011: Socratic Seminars (Laura King, Carmel HS), Grimm's Fairy Tales (Katharina Pabst, Ball State), Games, Activities and More: Making Grammar and Vocabulary Fun! (Cathy Sparks, Valparaiso HS) and And the Envelope Please (Gary Spurgin, Cathedral HS, Steve Ohlhaut, W. Lafayette HS) were proposed by Rhonda as Best of Indiana. Cathy Sparks' session was chosen as Best of Indiana 2011 to be presented at Central States in Columbus, Ohio in 2013.

At 11:45pm Nancy called for a small break. Meeting resumed at 11:53pm

Exhibitors: Jill Hickey will no longer be the chair. Kathy Darnell has agreed to be the 2012 chair.

Creative Project Contest: Nancy suggested posting the winning creative projects on the website. Rhonda suggested looking into a different, cheaper option such as medals instead of plaques. Nancy will share the idea with Sylvia.

Poster Contest: Pam did a great job. Nancy would like to suggest the following changes: the winners must be announced with enough time to be included in the program and the overall winner must be chosen from the three first place winners, not as a separate category. Due to the move of the contest from spring to fall there was increased participation.

Teacher of the Year: It was suggested that for next year, the requirements of the portfolio should be changed so that they are more in line with ACTFL and Central States requirements. Nancy noted that it is very important that the committee chair speak to the winner at the conference to explain participation at Central States to avoid confusion. Our fall winners do not participate at the Central States Conference the very next year. Our fall winner participates at the conference a year later. Nancy will suggest that Dee email the Indiana DOE for more contacts so that ToY procedures can be better passed on to superintendents and principals to provide more exposure of our ToY. These will communicate back with the AAT constituents.

Attendance Grants: Nancy suggested taking a photo of all grant-winners at the conference to include in the spring newsletter with a short bio.

Allen Kidd motioned to accept the conference reports and Ricky Baron seconded the motion. Motion passed.

Website Manager's Report: Most information on the website has been updated.
-Ricky motioned to accept the report and Darlene seconded. Motion passed.

Old Business:

- A. **ACTFL Delegate Report:** Alignment of National Standards with the Core Standards is currently under review by ACTFL. Unfortunately cuts and more limited funds from Congress for WL are likely. Teacher evaluations are changing with the Race to the Top states. Rhonda shared that ACTFL has national awards for teachers and Central States can nominate and it would be nice to make the connections with National organizations.
- B. **Strasheim Scholarships:** Nancy Rodgers has reported that no one has applied.
- C. **Mentoring Committee:** Nicci Saari suggested inviting mentors to our conference New Teacher Workshop.
- D. **CSC Updates:** Rhonda shared that the meeting this year is in Milwaukee. For 2013, Central States will sponsor 6 teachers for OPI training.

New Business

- A. Rhonda shared the following themes for 2012: Bringing Languages to Life, Makin' It Real, Common Ground, Languages Make a World of Difference!, Languages: Tools for Success, Make it Happen With Languages, Make the Connection with Languages, The Power of Language, Languages are in our Future, Small World/More than One Language. The Power of Language was chosen for the 2012 conference theme.
- B. Rhonda suggested the following three speakers: Cherice Montgomery, Brigham Young University; Roberto Di Donato, University Miami, Ohio, "Cool Cat" Teacher: Vicki Davis, Camilla, Georgia. Rhonda will contact speakers and let us know who is available and what the cost will be.
- C. IFLTA delegates for Delegate Assembly at Central States with funds of \$250. Darlene will be one of the delegates, Julie will be also asked. Darlene will be the official delegate. Ricky will be the third delegate as Nancy encouraged other board members to attend in her place. Nancy will be asking Dee if Julie declines.
- D. CSCTFL: Nancy shared an email from the organization asking to send someone to attend the leadership academy that is on the Thursday of the conference and asked if someone would be interested. The candidate needs to attend the leadership academy in 2012 and then present in 2013. Ricky Baron will be the representative. Nicci volunteered to help Ricky with applying for the leadership academy.
- E. CSCTFL Extension Workshop: Nicci suggested Elizabeth Bays. Nancy will contact her.
- F. Spring 2012 Newsletter: Nancy shared that Beate Westerhouse has contacted her and asked that as the newsletter is now emailed, if it would be worthwhile to send the newsletter to all foreign language teachers and not just IFLTA members. Beate

suggested January as the date when she will be sending emails about publishing articles for the newsletter. Nancy will be checking with her about the deadline dates for newsletter articles.

- G. Global Indiana: Midwest Conference for Global and International Education through the CIESC office. Attendance fee, \$79 on 2/24 evening with a reception at the International School and all sessions are on 2/25. Nicci needs more nominations. She would like to promote it through IFLTA. Their board would like input from us. Nancy proposed to table this for a later date.
- H. Nancy suggested having a Facebook site. Secretary will temporarily take care of starting the page and up-keeping it.
- I. Nancy proposed that emails sent out from IFLTA should go through her (as president) first. No emails should be sent out without her having seen it first. Nicci suggested that we need to be careful about what emails we are sending out. Language specific emails should go through the constituents. Anything sent out from IFLTA should appeal to all languages. IFLTA email correspondences will be kept to a minimum and should be of interest to everyone.

Constituent Organizations' Reports

AATF: -Jessica shared that the conference timing was good and workshop was well received.

AATF-NW IN: -Ricky shared that the presentation was really good. Attendance was down but it was overall.

AATJ: -Allen shared that they had a couple of presentations every hour. That was a nice choice.

ICLASS: Ling shared that some who attended and even presented had not registered. Nicci suggested that maybe the presiders check for badges. Ling said that people approached her that if someone is presenting they should have a discounted fee to attend the conference.

Nicci suggested to table ways to check if attendees had paid or not for a later meeting.

AATG: Beth shared it all went well.

IN-NELL: Nicci shared that bilingual story time is still on the second Saturday of a month in the Indianapolis public library.

Announcements

Nancy pointed out the future meeting dates. Locations to be announced.

Meeting dates for 2012 are:

Sat March 17, 2012

Sat May 12, 2012

Sat August 11, 2012

Thurs. Nov. 1, 2012 (conference board meeting, Sheraton)

Sat. Nov.3, 2012 (conference bus. meeting, Sheraton)

Meeting was adjourned at 2:13pm

Respectfully submitted for approval by Olga Mounayar, IFLTA Secretary