



**Board of Directors Meeting**  
**MINUTES**  
**August 11, 2012, 10:00 A.M. (EST)**  
**Eastwood Middle School, Indianapolis**  
**Room 109**

Minutes from IFLTA Meeting: 08/11/12

In attendance: Nancy Tilka, Ling-Yu Yang, Rhonda Von Werder, Julie Canady, Darlene Lankenau, Randa Duvick, Nicci Saari, Beth Moller-Tank, Kathy Darnell, Keiko Kuriyama, Mercedes Muniz-Peredo. Beate Westerhouse, Jessica Sturm and Olga Mounayar

- I. Call to Order: Nancy called the meeting to order at 10:10am (EST)
- II. Secretary's Report: Nicci motioned to approve the minutes from May 12, 2012 and Beth seconded. Motion passed
- III. Treasurer's Report: Julie shared a copy of the IFLTA financial report. Checking account balance from 1/1/12 through 8/6/12 is \$33,475.61. Checks are only included in balance once they clear through the bank. Savings account from 1/1/12 through 7/7/12 is \$21,238.34. In addition, the organization has a 12-month CD in the amount of \$23,751.98 that will mature on 11/28. Nancy reminded all that we should keep in mind that prices are increasing and so we may need to spend more for the conference. Julie listed the upcoming expenses: insurance is \$750 a year and will be due soon, \$250 to refund Ricky Baron for his attendance at Central States. Taxes were completed on 5/31/12. Beate pointed out that a group fee would be an interesting option for districts that send many teachers, such as IPS, to the conference. Nancy tabled the discussion on this proposal until the December meeting. Rhonda moved to accept the motion to approve the financial report and Randa seconded. Motion passed.
- IV. Conference 2012 updates:
  - A. On August 27 invitations will go out for University Night. Beth suggested sending both emails and paper invitations. Conference attendees who arrive on Thursday evening will get a ticket for one free drink at the Meet and Greet. Rhonda shared that the keynote speaker explained that one of the two workshops will be a creativity workshop. As for the Power of Languages, the speaker is considering the idea of teachers as superheroes. She will do two 45 min. sessions on Friday. Rhonda also reminded us that each constituent organization should have some pamphlets and info on tables on Thursday night. Each constituent organization will get one free

lunch to be used for their workshop presenter. Constituent organizations should let Rhonda know the name of the person attending the lunch free. As a reminder, Rhonda will send an email to constituents. Rhonda also shared that there are 4 workshops besides constituents' workshops and several proposals for sessions: 10 Spanish, 5 Chinese, 9 French, 5 Latin, 9 German and 6 Japanese with 16 that refer to more than one language, 9 totally tech and 3 just on IPAD. Emails will go out at the end of August with approvals or refusals. Rhonda will contact the Spanish consulate and the Alliance Francaise to see if they are interested in being represented at the conference.

- B. Folder Materials: Darlene shared that she is compiling folders from different years to determine this year's folder contents. This year, the conference's final evaluation by attendees will be online. Reminder that any constituent organizations that would like to put information in the folders should contact Darlene by October 1. Pearson will provide the folders.
  - C. New Teacher/Pre-Service Workshop: Kathy Darnell, Janet Holzer, Jill Woerner, and David Rosenbaum are getting together to prepare a workshop. Kathy will be contacting presidents of constituent organizations and IN-Nell and invite them to come and present their organization for five minutes. New teachers should be encouraged to attend the business/organizational meetings of their respective organization. Constituent presidents will be getting a letter with information from Kathy.
  - D. Exhibitors: Kathy announced that currently 14 exhibitors, including ACTFL, are committed and 24 tables will thus be needed. Eight exhibitors have agreed to participate in the raffle. We will also need one table for IFLTA. Kathy announced that donuts and coffee will be provided on both Friday and Saturday morning to bring people into the exhibit hall.
  - E. Poster Contest: The theme is: Why study a FL? The forms and info are not on website yet but will be soon.
  - F. Creative Project Contest: Sylvia Hyde has proposed some suggestions that Nancy will review. Projects will be on tables in the exhibit hall. Participants should just bring projects directly to the conference with their forms filled out. Updated forms will be available on our website soon.
  - G. Attendance Grants: All documents have been updated and will be available on our website soon. There will be an application and recommendation form.
- V. Website Manager's Report: Nancy shared that Carol was not able to attend but she is keeping website updated.
- VI. Newsletter Editor's Report: Beate reminded everyone that the deadline for the newsletter was Aug 15 but will be extended to Aug 20 and the deadline for online publication is September 5. Beate shared that Teacher Discovery is interested in advertising in our newsletter. Price was discussed. Beate made a motion for an

- advertisement on the online newsletter to be \$50 for a half a page and \$25 for ¼ page. Jessica Strum seconded the motion. Motion passed. Beate asked if she should still send postcards as reminders for the conference and the newsletter. Rhonda shared that ACTFL could send a letter on our behalf for free. Nancy asked Rhonda to look into it. Nancy agreed to find out if we can get addresses from the DOE for all Indiana WL teachers to send postcards to advertise the newsletter and the conference.
- VII. News From the DOE: Nancy shared that Zach has asked her to remind everyone about applying to be on the committee to review the WL standards.
- VIII. OLD Business
- A. Nicci shared that there was nothing new on the Leadership Project.
- IX. New Business
- A. Officer Candidates for 2013: Only one candidate for each position was received. Darlene motioned to accept Gary Spurgin as candidate for second vice president and Nicci seconded. Motion passed. Rhonda motioned to accept Julie Canady as candidate for treasurer and Jessica seconded. Motion passed.
- B. Online Elections: Elections will be available on-line starting as close to Sept 1 as possible and ending October 15. An email to all members will announce the election and candidate information will be available on our website.
- X. Constituent Organization Reports (as needed)
- A. AATF: Jessica shared that Sherri Pea was recognized as a national contest administrator of the year. The Congrès this year will be at Cathedral.
- B. AATF-NW IN: Randa announced that there was a gathering on 7/14 and that the organization was able to pay for one member to attend the national AATF convention in Chicago this summer.
- C. AATG: Beate announced that all is well in the world of German. Nothing to share.
- D. AATSP: It was announced that Concorso de Espanol will be on either 3/2 or 3/9 at Franklin Community College, Franklin Indiana.
- E. AITJ: Keiko shared that the Japanese conference will be hosted by BSU on September 25.
- F. ICLASS: Ling shared that the president of the Confucius Institute would rather keep the new teacher workshop limited to teachers of Chinese for this year due to budget cuts and that the new Chinese teachers workshop is on Sept 21-22.
- G. ICC: No representative present.
- H. IN-NELL: Mercedes shared that the conference is October 6 and Jill Woerner is the presenter. The presentation is open to any teacher from all disciplines and not just WL teacher and will be at Park Tudor.
- XI. Announcements: Nancy announced that she received an email regarding the 2012 ACTFL delegate assembly. IFLTA will sponsor the president (or vice-president as an alternate) to attend ACTFL with travel expenses paid and +\$250. Nancy shared that she will be unable to attend on the Saturday of the IFLTA conference due to a family funeral. Nicci has agreed to preside at the Saturday lunch and award ceremony.
- Randa announced that IU Bloomington and Valparaiso were included in a national ranking of the 10 most innovative college language programs.

Nancy shared that we have joined ACTFL in signing a letter to president Obama in support of languages.

Meeting adjourned at 12:55 pm

Minutes submitted by: Olga Mounayar, IFLTA Secretary