



**Board of Directors Meeting
MINUTES
August 9, 2014, 10:00 A.M. (EST)
Cathedral High School, Indianapolis**

Minutes from IFLTA Meeting: 08/09/2014

In Attendance: Gary Spurgin, Israel Herrera, Ye Sun, Karen Berrier, Nancy Tilka, Concha Marin, Shannon Swann, Randa Duvick, Jill Woerner, Kathy Darnell, Dee Webster, Julie Canady, Keiko Kuryama, Darlene Lankenau and Olga Mounayar.

- I. Call to Order:** (Introductions): Darlene Lankenau
Darlene called the meeting to order at 10:14 a.m.
- II. Secretary's Report:** Olga Mounayar
Olga distributed the Minutes from May 10, 2014. Randa moved to accept the corrected minutes and Karen seconded. Motion passed unanimously.
- III. Introductions and Constituent Organization Reports (as needed)**
AATF: Shannon Swann announced that she had attended the AATF National conference a couple of weeks ago. She also attended a future leader workshop.
AATF-NW IN: Karen Berrier announced an immersion at the end of August and a business meeting in September
AATG: Laura Wilson. No report
AATSP: Israel Fernando Herrera shared that AATSP board met last week and is planning an immersion day on October 11 with Ecuador as the main topic with presentations related to the country's culture, history, geography, etc.
Israel also announced that Concurso Academico will be moved to Park Tudor this year and will take place on March 7. He finally shared that Linda Egnatz will present in Spanish during the AATSP workshop during IFLTA conference.

AITJ: Keiko Kuriyama. Keiko announced that Blackford High School originally had plans to stop the Japanese program but the new superintendent brought it back.

ICLASS: Ye Sun. No new updates. They will encourage their members to attend IFLTA conference in November

ICC: Jody Bergman. Darlene has not been able to communicate with Jody. Darlene will try to reach out to the VP or to other representatives.

IN-NELL: Jill Woerner . She announced that as planned, the date for new teachers conference is on the night before Fall Conference. The Fall Conference is on October 4th at Park Tudor

IV. Treasurer's Report: Julie Canady.

Julie shared copies of the report. She announced that the ending balance for the checking account is \$23,409.02 after several checks were paid for: Stationary, CSC Advocacy, Mini Grant, Tax preparation, Scholarship, Best of Indiana, CSC delegate and Scholarship. For the savings account the current ending balance is \$21,245.68 and for the CD the current account \$23, 841.40. Gary motioned to approve the treasurer's report and Karen seconded. The motion unanimously passed.

V. Conference Report

- A. Updates: workshop, sessions, speaker, program, University Night: Gary Spurgin
Gary announced that there are 100 workshop proposals. Still lacking two constituents workshop: Chinese and Latin. Ye Sun mentioned that she did send out a workshop proposal. Gary has contacted the keynote speaker Linda and she is also giving the Spanish workshop and a session. He also shared that Kathy Blitzer from IDOE has also submitted a proposal for a workshop and a session on the role of Indiana in the World. In Indiana, one of the initiatives is to connect agriculture and foreign languages. The program for University Night is almost complete. There are some early registrants.
- B. Constituent organization tables, lunch tickets, name badges:
Gary announced that he has reserved the tables. He encouraged constituents to have bright displays for their table and to have application forms for their organization and publicity for the business meetings to encourage attendance. He also encouraged Constituents to bring books for swap. The recycling did not pay off as well last year and thus will not be pursued this year. For lunch tickets, each constituency will be provided with one free ticket for each workshop presenter. He reminded that all presenters have to be registered for the conference. When several presenters are presenting the same session, each of the presenters still has to register.
- C. Folder materials: Randa Duvick

Randa shared that for the folders she will put a blank PGP verification form that the attendants are to fill out and get a signature from the presenter of the workshop they attended. IFLTA is not responsible for signing any of these forms. Randa is still in communication with Pearson to get the folders. Randa shared that she wondered if the bumper stickers are still popular and that she will look for different options that may be more useful.

- D. New teacher workshop: Darlene Lankenau
Darlene announced that Deb Blaz and Jill Woerner are working on the workshop. Jill will give a talk about formative assessment and evaluations and Deb will give a talk about classroom management etc. Kathy Blitzer will also attend to talk about IDOE. Constituency presidents are encouraged to introduce themselves and the organization at that workshop.
- E. Exhibitors: Kathy Darnell: Kathy announced that we have nine exhibitors up to now: two travel companies, one technology, five publishing and one from a university. She will try to send out a blast email asking members for contact information for possible exhibitors.
- F. Poster Contest: Concha Marin. Concha shared that application is ready and online. She will be sending out emails reminding that the due date is September 17.
- G. Creative Project Contest: Silvia Hyde. All information is accurate and up to date.
- H. Attendance Grants: Nancy Rodgers. Nancy has nearly everything ready. Attendance grant winners are to preside. Up to 5 or 6 grants will be given and preference is given to first time attendees.

VI. Website Manager's Report: Carol Goss has nothing to report at this time.

VII. Newsletter Editor's Report: Beate Westerhouse sent out a blast last week. Darlene wants to remind people to be mindful of the dates for submission.

VIII. Old Business

- A. Officer Candidates and Online Election: 2nd Vice President and Treasurer. Darlene announced that we have one candidate for each election: Katrina Reinhardt for treasurer and Steve Ohlhaut for Vice President. Randa motioned to accept Katrina's nomination for office of Treasurer and Shannon seconded. It was unanimously passed. Gary motioned to accept Steve's nomination for office of Second Vice President contingent upon receipt of his documents by August 15, and Randa seconded.

IX. New Business Darlene proposed that for advertising in the organization's program, it would cost: for the conference program's color ad: \$25 for a quarter page, \$50 for a half page and \$100 for a full page, at the board's discretion. Nancy moved the motion to accept advertising in the programs at the suggested costs and Randa seconded. It was unanimously accepted.

X. Announcements

Next Board Meeting: November 6, 2014, 9:30 PM, Sheraton at Keystone Crossing, Indianapolis.

IFLTA Annual Business Meeting: November 8, 2014, noon, Sheraton at Keystone Crossing.

Adjournment meeting is adjourned at 1:48pm

Minutes respectfully submitted for your approval by Olga Mounayar