



**Board of Directors Meeting
December 9, 2017, 10:00 A.M. (EST)
West Lafayette Jr./Sr. High School, West Lafayette, IN**

Elected Officers

President: John Sundquist (Purdue University)

1st Vice President: Israel Herrera (Indiana University)

2nd Vice President: Amy Bomke (IUPUI)

Immediate Past President: Steve Ohlhaut (West Lafayette Jr./ Sr. High School)

Secretary: Amanda Beck (William Henry Harrison High School)

Treasurer: Ricky Baron (Consulate General of Canada, Chicago)

In attendance: Israel Herrera, Ricky Baron, John Sundquist, Amanda Beck, Steve Ohlhaut, Ye Sun, Amy Bomke, Concha Marin, Judy Carlstrand, Marcet Spahr, Mercedes Peredo

I. Call to Order

- Meeting called to order at 10 :15 a.m. All participants introduced themselves.

II. Secretary's Report

- No changes made to minutes from August 5th. Steve moved to approve the minutes, Ricky seconded. No discussion followed. Minutes approved.

III. Treasurer's Report: Ricky Baron

- The current balance (with outstanding checks) is \$58,717.03. Checking has \$56,143.50 and savings has \$2,573.53. Revenue has stayed nearly the same and expenses have gone down slightly. There will still be money from the Meeting Connection and Purdue University that will be added to the balance.
- Steve moved to accept the treasurer's report. Judy seconded. Report was approved.

IV. IFLTA Conference 2017 Reports

A. Survey results: Israel Herrera

- Israel shared report. 161 people gave feedback, which is an increase over past years.
- Keynote Speaker: Most comments about the keynote speaker were positive, but many requested more time for the keynote speaker. Discussion followed about time-line and maybe adjusting / how to

adjust the schedule in 2018 for more keynote speaker time.

Discussion also followed about space and location for keynote for 2018 and also business meeting/workshop for AATSP. An attendee also suggested having keynote speaker speak during Friday luncheon.

- Vendors: People wanted more items to purchase.
- Pre-Conference: Requests for more reminders. Discussion about aligning hotel and conference registration for early-bird registrations.
- Conference format: There were specific requests for topics and for there to be more workshops. Many times this is the luck of what is submitted and for which language.
- Facilities: Some dislike the cost of the venue.
- Involvement: Responses indicated that more people would like to participate in IFLTA's committees and administration.
- Overall Comments: Overall positive responses. Discussion of how to better communicate about Central States and ACTFL to membership, which could be blended into a session or workshop. A few technology complaints were submitted, but due to the nature of the cost, there is not much IFLTA can do about it. Constituent organization workshops could be shortened to make more time for the keynote in 2018. Better publication and recognition of the "Best of Indiana" session/workshop would be appropriate and having this person present again at the following IFLTA conference would be good. Communication from Steve to the principals in the summer seemed to be effective in helping increase attendance and support from schools for teachers to attend.

B. Best of Indiana: Israel Herrera

- Israel handed out the packet and added commentary about how he selected the 9 candidates.
- "9 Free and easy to use websites for any World Language Classroom" by Jody Bergman and Sarah Heppner was nominated. "Small but mighty" by Laura Boyle, Nathan Lorey, and Connie Langheinrich will be the alternate.
- Steve motioned and Judy seconded. Motion approved.

C. Conference financial report: John Sundquist

- John detailed the financial situation of the 2017 conference.
- Overall, income has increased, expenses decreased somewhat, and we will likely break even or have a small surplus.

D. Exhibits Report: Greer Trapkus-Harris

- Greer's report was distributed via email.
- The Meeting Connection handled all correspondence and nametags, and it went smoothly for exhibitors. Save the dates were sent out in the spring and were very professional-looking. Exhibitors were overall happy with booth space and price and communication.
- Next year there will be no Raffle's Raffle.
- Suggestions: Registration deadline for exhibitors could be one week before the attendees. Could break times be changed? How can we

address commitment? How can we reinforce that vendors are only allowed two people per booth? How can we better use the break room space? How can we get more involvement from local vendors? Could we have breaks sponsored by exhibitors? Should we do anything with the attendee raffle? Could we cut the Saturday exhibitors? Could we move the location of exhibitors and/or use the space differently?

E. Teacher of the Year report: Mercedes Muniz-Peredo

- The process went well for the 2017 year.
- 2018 is moving to an electronic format. Deadlines need to be firmly communicated to candidates. Mercedes outlined the potential process.
- Dates: Nominees for Teacher of the Year and Rising Star should be turned in by April 6th (first Friday in April). Portfolio submission by July 27th (last Friday in July).

F. Poster Contest report: Concha Marin

- New frames were purchased and looked very nice. New location for the posters during the 2017 conference was nice.
- More rural teachers participated and fewer from Indianapolis.
- There were no elementary submissions. The theme was difficult for K-5 to grasp. There were also some posters resubmitted from past years.
- We should tweak the theme for K-5 so that they can grasp the ideas better.
- Concha will tweak the rubric for evaluators and will make sure that the rules are strictly enforced.

G. Attendance Grants report: Sibel Crum

- No report.
- Israel asks that Sibel notify Amy of grant winners for the 2018 conference.

H. Social Media report: Abby Diaz

- No report.

V. Other Reports

A. Advocacy: Pam Gemmer

- Pam will be attending JNCL days in DC in February. IFLTA is working on its membership update.
- Federal legislation: Luke Messer has signed on to legislation for grant funds for dual-language immersion in elementary schools. Please contact him in support.
- Central States Advocacy: Pam and Israel will be attending the session at the Central States conference. The committee met at ACTFL to discuss strategies.
- Language roadmap: Pam and Israel are actively participating in the process to discover language needs outside of English in Indiana. This will help link with international companies with language learning within Indiana.
- Pam has been active on the Diploma Pathways Committee
- Global Readiness Project will be presented in March.

- Israel shared about the governor's education agenda about the exploration of computer science curriculum as a world language.
- B. ACTFL Delegate: Israel Herrera
 - Israel represented IFLTA at ACTFL.
 - Lack of language teachers is a national issue.
 - Seal of Bi-Literacy is moving along in other states.
 - Israel learned about best practices from other states about professional development opportunities at the state level and workshops to increase leadership.
- C. Website Manager: Carol Goss
 - No report.
- D. Newspaper Editor: Kailey Preston
 - Thanks for contributions.
 - Submit pictures and reports for mid-March newsletter. The deadline should be March 15th at the latest.

VI. Old Business

- A. Future of American Sign Language (ASL) within IFLTA (follow up)
 - Looking for information from other states has been slow going.
 - Israel shared talking with presidents from other states that have no advice to offer. Florida, however, has experience. John and Joanna have contacted them and are waiting for a response.
 - We should have more information in March, and they WASLTA will be attending in March, as well.

VII. New Business

- A. Task Force on IFLTA Strengths Weaknesses Opportunities Threats: John Sundquist
 - A small group will be working on long-term planning. A new venue will be explored for 2020 due to rising costs.
 - This group will also look at other avenues that IFLTA could use to reach out to membership in times/places other than the conference.
 - The group will then gather data and then look at cost/benefit analyses of proposals generated by the task force.
 - The timeline is about one calendar year (December of 2018).
- B. 2018 Conference: Israel Herrera
 - Celebration with past presidents at the 2018 conference?
 - Can we look into grants from Central States or ACTFL to help sponsor a celebration?
- C. Creative Projects Committee: John Sundquist
 - The former chair left, and the competition had to be cancelled for 2017. We need a committee chair, and Kathy Darnell has expressed interest in taking on this responsibility and will be taking over for 2018.
- D. Strasheim Grant: Israel Herrera
 - Central States will likely be honoring her for her work.

- Can/Should we bring this back? How?
- E. Awards Nominations
 - Israel mentioned nominations of legislators for their work on the seal of bi-literacy at Central States.

VIII. Department of Education Report: Nicole Leach

- No report.

IX. Constituent Organization Reports (as needed)

A. AATF: Marcet Spahr

- Workshop of September 19th by the Consulate of France in Chicago and Alliance Francaise was a success.
- Lisa Shepard was a hit at the IFLTA conference.

B. AATF-NW IN: Jin Lu

- No report.

C. AATG: Amanda Beck on behalf of Michelle Stighay

- IASG Staatskongress will be on February 24th. Registration is due by February 16th.

E. AATSP: Judith Carlstrand

- Spain and Brazil workshop has been moved to Septmeber
- Contest will be moved from February 10th to April 18th.
- Discussed teacher awareness and engagement at the state-level with AATSP.
- 150 people attended the workshop.

F. AITJ: Hiroko Chiba

- No report.

F. CLTA-IN: Ye Sun

- Using National Platform for professional development.

G. ICC: Brian Gross

- No report.

F. IN-NELL: Abby Diaz Concha Marin

- Conference on fluency and comprehensible input will be in February. They will be dividing into levels and attendance is open to all.

X. Next Board Meeting: Saturday, March 3, 2018, West Lafayette H.S.

Upcoming meetings: Saturday, April 28, 2018

Saturday, August 11, 2018

X. Adjournment

- Steve motioned to adjourn the meeting. Marcet seconded. Meeting adjourned at 1:43 p.m.